



2020 Application Package Entertainer

**Application
Vendor Contract
Statement of Insurance
Rules and Regulations**



STEVESTON FARMERS & ARTISANS MARKET
4111 Moncton St. Richmond, BC V7E 3A8

WEBSITE: www.sfam.ca EMAIL: marketmanager@sfam.ca



**2020 APPLICATION
Entertainer**

Application Date: _____

New Applicant Previous Performer

Applicant Name:	Website:
Group Name:	Email:
On-line/Social: (Facebook, YouTube, Tumblr, etc):	
Address:	
City/Province:	Postal Code:
Telephone:	Cell Phone:

Type of Entertainment: Instrumental Vocal Juggler/Magician/Clown
 Street Drama Other_____

I am applying as a busker (may have hat out for collecting donations, may sell CDs)

I am applying as Market Entertainment. My/our daily requested fee is: \$_____for 11am - 3pm.

Please describe your performance:

Indicate your available dates:

May 10 May 24 June 7 June 21 July 5
July 19 August 16 August 30 September 6 September 20

We will make every effort to accommodate your requested dates, however, these dates are not reserved for you until you have received confirmation from the Market Coordinator or designate. We will confirm the dates that you have been approved for at least two weeks in advance.

By signing this application, I agree to abide by the Steveston Farmers & Artisans Market Rules and Regulations for Entertainers.

Signature: _____ Date: _____

If under 18: name/signature of parent or guardian:

By signing this application, I _____, agree that my child and I will abide by the Steveston Farmers & Artisans Market Rules and Regulations for Entertainers. I will ensure that my child is in attendance on the dates booked and confirmed.

Signature: _____ Date: _____

Steveston Farmers & Artisans Market (SFAM) Vendor Contract

As an approved vendor of Steveston Farmers & Artisans Market, I agree to:

1. Arrive between 8:30 AM and 9:00 AM on market days depending on my set up needs.
2. Move and/or park my vehicle(s) as requested by SFAM staff or volunteers before 10:00am. Vehicles must be removed from the market area 30 minutes before opening. A parking area will be designated for vendors.
3. Contact the Market Coordinator in the event of an unexpected delay in arriving for set up on market day.
E-mail: marktmanager@sfam.ca
4. Complete tent set-up and product displays by 10:15am, 15 minutes prior to the official start of market day. Due to safety concerns, SFAM requires all tents to be weighted as Steveston is prone to windy days. (It is the responsibility of the vendor to supply their own tent weights.)
5. Commence selling promptly at 10:30am.
6. Sell only products that have been approved by SFAM and are of a quality that contributes to the positive reputation of both my business and that of SFAM. (See 2020 Rules and Regulations)
7. Ensure that my product pricing is displayed in a clear and obvious way.
8. Confine product display to the dimensions of the designated stall space (10' X 10')
9. Display prominently my business/farm name on a sign that can be read clearly from a distance, and to also display proof of certification for organic, transitional, and/or food safety handling, as applicable.
10. Attach ingredient labels to all prepared foods sold for home use and/or display ingredients for items sold for consumption at the market as required by Vancouver Coastal Health.
11. As a food vendor, follow the *Guidelines for Sale of Foods at Temporary Food Markets* available on the SFAM website or from Vancouver Coastal Health, and ensure I carry any required permits i.e. Food Safe.
12. Remain at my stall until closing at 3:30pm should I sell out of product early. I will plan to display a "sold out" sign and remain at my booth until closing time.
13. Cease sales promptly at 3:30pm, and be packed up, including garbage and any other visible signs of my booth, and cleared of the area within 30 minutes.
14. Move my vehicle(s) back into the vending area no sooner than 15 minutes after closing time.
15. Submit complaints in writing to the SFAM Coordinator or committee rather than airing them publicly at the market.
16. Not bring pets to the market.
17. Refrain from drinking alcohol or smoking at the market.
18. Comply with the Rules and Regulations of the Steveston Farmers & Artisans Market.

Vendor name (please print)

Signature

Date

SFAM Vendor Contract V.250118

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Statement of Insurance

REQUIRED FOR: Prepared Food, Food Service, Farm, Fish & Wild Harvest, and Liquor Vendors, and all other vendors who hold existing insurance. Please complete this section:

I, _____, from _____
(full name) (vendor name)

hereby confirm that I have personal injury insurance and commercial general liability of a minimum \$2 million. I have enclosed a certificate of insurance naming Richmond Agricultural and Industrial Society, Steveston Community Society, and City of Richmond as additional insured.

Signature: _____ Date: _____

It is recommended that all vendors maintain proper insurance however if your vendor category does not require insurance as outlined above, please complete this section:

I, the undersigned, acknowledge that the Richmond Agricultural and Industrial Society, doing business as Steveston Farmers and Artisans Market, requires and recommends that all participants and vendors have commercial general liability and personal injury insurance; however, as consideration for the privilege of the use herein granted by the Steveston Farmers and Artisans Market, wish to freely enter the following agreement:

1. Indemnification and Hold Harmless. The undersigned hereby agrees to protect, defend, indemnify and hold harmless the Steveston Farmers and Artisans Market and its board, officers, agents, employees and volunteers from and against all liabilities, obligations, claims, damages, penalties, causes of action, judgements and expenses (including, without limitation, actual attorney fees and expenses) imposed on or incurred by or asserted against the Steveston Farmers and Artisans Market by the undersigned.

2. Duty to Exercise Reasonable Care. The undersigned hereby expressly acknowledges their duty to exercise reasonable care while at the Steveston Farmers and Artisans Market.

3. Waivers and Releases. To the extent the above provisions do not cover a contingency, the undersigned hereby expressly agrees to waive and release the Steveston Farmers and Artisans Market and its assignees from any and all claims, obligations, direct or indirect, known or unknown, that the undersigned may have against the Steveston Farmers and Artisans Market or its assignees. The undersigned hereby acknowledges the relinquishment of any and all past, present and future rights, potential or real, as they may lie against the Steveston Farmers and Artisans Market.

Signature: _____ Date: _____

Print Name: _____

Steveston Farmers & Artisans Market - Rules and Regulations for Entertainers

1. The Steveston Farmers and Artisans Market (SFAM) is responsible for the location and size of stage and entertainment area and will provide a tent or tents, table, chairs, power cords and power for Market Entertainment (paid) performances.
2. Buskers (non-paid) will be provided a space only and will be responsible for providing their own set up requirements.
3. All performers must supply their own equipment such as microphone, amp, speakers, intermission music, etc.
4. All performers will park their vehicles in the same area allocated for vendors.
5. All performers must check in with the Market Coordinator upon arrival no later than 10:30am and are required to stay at the market until 3:30pm unless otherwise arranged. There will be two breaks during the day, each one lasting no more than 30 minutes.
6. SFAM is an outdoor market and is held rain or shine. All performers are expected to attend on their appointed dates regardless of weather conditions.
7. All performances should be geared towards a family-based audience.
8. In consideration of market vendors and guests, performers are **NOT** permitted to use amplification devices without prior approval.
9. Performers will only perform in the designated areas and may be asked to move during the market day.
10. Entertainment is intended to enhance the market atmosphere and should not interfere with vendor/guests transactions.
11. Performers shall agree to abide by decisions of the Market Coordinator.
12. Performers under the age of 18 must have the approval of their parent or legal guardian. A responsible adult should accompany performers under age 16.
13. Performers are permitted to sell professionally produced and packaged CDs.
14. Buskers may put out a hat or case to encourage donations but may not directly solicit the public for money.
15. Should a performer create a problem (i.e. noise, impeding pedestrian traffic, inappropriate behavior or performance) as determined by the Market Coordinator, the performer shall agree to abide by the decision of the Market Coordinator. Should the problem continue without resolution, the performer may be asked to leave the market.
16. If a performer is unable to attend the market on their scheduled date, they must advise the Market Coordinator no later than 6:00pm the Wednesday prior to the market date by email.

Thank you! We look forward to seeing you at the Steveston Farmers & Artisans Market.

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